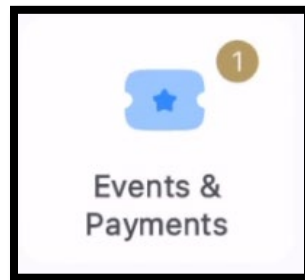


ParentOrbit: Granting permission to Events

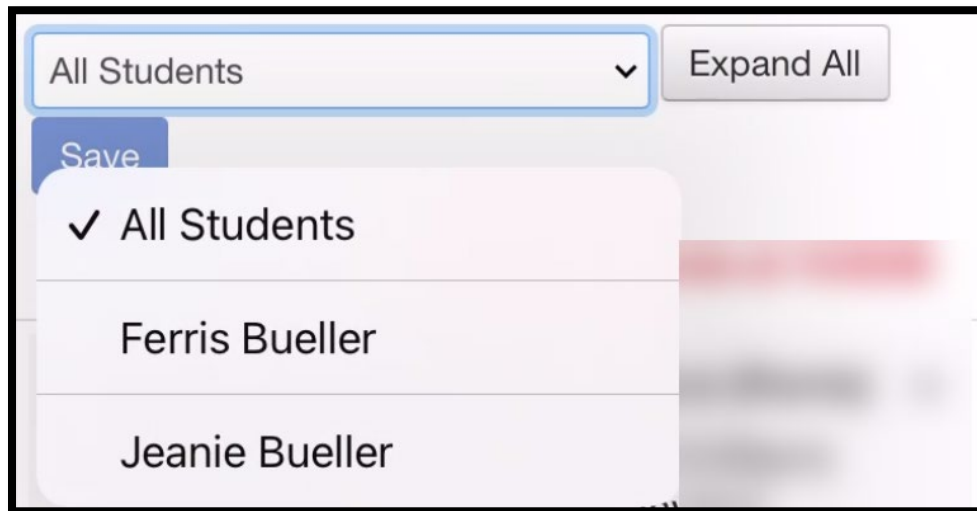
Last Updated: 29/07/2024

This document will assist parents and carers grant permission to events via the ParentOrbit app

Step 1: On the Home screen, click on *Events and Payments*:




Step 2: Events for all children enrolled at Rosebank will now appear. To only select 1 child, use the picker at the top of the screen:




Step 3: For each event in the list that requires approval:


1. Accept any terms and conditions (click on the paper icon to view any attachments)
2. Verify that the College has updated medical details for your child
3. Select **Accept**
4. **Save** the page

Venue / Supplier Art Institute of Chicago

Terms & Condit...  **1** Accept

Medical Details  **2** Verify

Cost

Accept / Decline  **3** ▾

The page will expire at 14:33:56 **4**

Some events may have additional options/questions for you to answer. To do so:

- 1) Click the checkbox where appropriate

Accept / Decline ▾

Options

1: Number of adult guests

2: Number of sibling guests

3: Special dietary requirements

2) Click on the comment icon

Accept / Decline 🗨️ ✓

Options

1: Number of adult guests ✓ \$0.00 🗨️

2: Number of sibling guests ✓ \$0.00 🗨️

3: Special dietary requirements \$0.00

3) Answer the question in the pop-up provided

Comment for Option ✕

B *I* U 🔗

2

Step 4: Press *Done* to return to the ParentOrbit app.

Telstra 2:25 PM

Done 🔒 osebank.nsw.tass.cloud AA 🔄

Events & Payments Shopping Cart

Events and Payments Acceptance

The selected Events have been successfully accepted.